

# CHARLWOOD PARISH COUNCIL

Serving the communities of Charlwood, Hookwood and Norwood Hill

[www.charlwoodparishcouncil.gov.uk](http://www.charlwoodparishcouncil.gov.uk)

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## NOTICE OF MEETING OF PARISH COUNCIL

Notice is hereby given that

**Councillors and Members are summoned to a Meeting of the Charlwood Parish Council SERVICES & AMENITIES Committee to be held on Monday 1<sup>st</sup> July 2024 at the Pavilion, Charlwood, at 6:30pm**

**THE PUBLIC AND PRESS HAVE A RIGHT AND ARE CORDIALLY INVITED TO BE PRESENT AND AN OPPORTUNITY WILL BE GIVEN TO ASK QUESTIONS OR MAKE STATEMENTS**

## AGENDA

### 1. APOLOGIES

**2. DECLARATION OF INTEREST** – *All members present are required to declare, at this point in the meeting or as soon as possible thereafter: (i) any Disclosable Pecuniary Interests (DPI) and/or (ii) other interests arising under the Code of Conduct; in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk of Monitoring Officer prior to the meeting.*

**3. MINUTES** – The minutes from the meeting of the 11<sup>th</sup> June 2024 to be signed. (LGA 1972 Sch,12 s41).

### 4. PUBLIC QUESTIONS

### 5. WITHEY

5.1 Playground – update including moving the playboards (TS)

5.2 Cycle Racks – update on Land Registry docs (Clerk)

5.3 Trees – update

5.4 To consider whether to allow a Bouncy Castle to be set up on the Withey by a hirer of the Hookwood Memorial Hall.

### 6. RECREATION GROUND

#### 6.1 Pavilion

6.1.1 Football Boot scrapers – to consider and agree whether to have the boot scraper rotated/moved

6.1.2 Pathway Lights in the trees – update on switching back on.

#### 6.2 Football Pitch

6.2.1 To consider and agree whether to grant the request to use it for a Community Football match on the 22<sup>nd</sup> August 2024.

*Copies of non-confidential meeting papers can be obtained by contacting the Parish Clerk via email at [clerk@charlwoodparishcouncil.gov.uk](mailto:clerk@charlwoodparishcouncil.gov.uk) and Approved Minutes of previous meetings are available for viewing on the website [www.charlwoodparishcouncil.gov.uk](http://www.charlwoodparishcouncil.gov.uk) or by contacting the Clerk.*

6.2.2 To consider and agree whether to accept the offer of a Cricket Net from Ifield Cricket Club

**6.3 Cricket Pitch**

6.4 **Car Park** – update

6.5 **Trees**

**7 GLEBE FIELD**

7.1 Lease – update if available (Clerk).

7.2 Hovel emergency works – update

**8 WICKENS ORCHARD**

8.1 Maintenance – Update (Cllr Scott)

**9 THE CAGE**

9.1 Update on repairs (Clerk)

**10 GROUNDSMAN**

**11 MILLENIUM FIELD**

11.3 Trees – update

**12 S&SEiB**

12.1 Update (Cllr Bloom)

12.2 Update on whether we can enter Hookwood in the competition (Clerk)

**13 FOOTPATHS** (Cllr Tyson-Davies)

**14 ANY OTHER BUSINESS**

14.1 Defibrillators (Asst. Clerk)

14.2 Bus Shelter (Cllr Stacey)

**15 DATES OF FORTHCOMING MEETINGS AND MEETINGS OF THE COMMITTEE**

- **Full Parish Council Meeting** – Monday 15<sup>th</sup> July 2024, (Time & Venue TBC)
- **Services & Amenities Committee Meeting** – Tuesday 6<sup>th</sup> August 2024, 6:30pm, The Pavilion, Charlwood
- **Planning Committee Meeting** – Tuesday 6<sup>th</sup> August 2024, 7:30pm, The Pavilion Charlwood

**Janette Coulthard**  
**Clerk to the Council**

*Janette Coulthard*

**Issued 27<sup>th</sup> June 2024**

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