

Explanation of variances – pro forma

Name of smaller authority: **Charlwood Parish Council**

County area (local councils and parish meetings only): **Surrey**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

• variances of more than 15% between totals for individual boxes (except variances of less than £200);

• **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;

	2022/23 £	2023/24 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	234,818	222,682				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	75,298	76,500	1,202	1.60%	NO		
3 Total Other Receipts	55,871	43,910	-11,961	21.41%	YES		This variance is due to a) the previous Clerk not submitting the VAT Claim for £5825 b) in 2022/23 to Parish Council received CIL of £4997.74 and did receive any CIL in 2023/24, c) the Parish Council also received a one off donation from the Charlwood Society for installation of CCTV which was not received in 2023/24 £1089.55, d) income from Pavilion lettings was £553 lower than for 2022/23.
4 Staff Costs	34,808	33,879	-929	2.67%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	108,497	97,979	-10,518	9.69%	NO		
7 Balances Carried Forward	222,682	211,234				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	222,682	211,234				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	884,930	905,363	20,433	2.31%	NO		
10 Total Borrowings	0		0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable