

**CHARLWOOD PARISH COUNCIL
MINUTES OF THE EXTRAORDINARY MEETING OF THE 13TH
FEBRUARY 2024
HELD IN THE PAVILION AT 7:00PM**

PRESENT

Cllr L Scott – Chair

Councillors: S Bloom, C Evans, W. Hill, D McCorquodale, A Rawlinson, T
Stacey, A Tyson-Davies.

In attendance: None

41/24	1. APOLOGIES FOR ABSENCE	
	None.	
42/24	2. DECLARATIONS OF INTEREST	
43/24	<p>None</p> <p>3. DECISION REGARDING THE PARISH COUNCIL RULE 6 POSITION regarding the planning appeal by the applicant for Land West of Reigate Road</p> <p>3.1 The Parish Council to decide on</p> <p>A) being a rule 6 participant (full representation and active during the hearing)</p> <p>B) submitting/ reading a statement on day 1 only (passive during the hearing)</p> <p>IT WAS AGREED that the PC should take on Rule 6 status, the Statement of Case to be submitted by the deadline of 27th February.</p>	
44/24	<p>4. If 'A' from section 3 is decided, decision regarding the representation of the parish council</p> <p>4.1 The Parish Council to decide on</p> <p>A) Barrister</p> <p>B) Planning Specialist.</p> <p>The decision as to whether the PC should engage a Barrister, a planning consultant or self-represent was deferred to the next full council meeting (19/2/24).</p> <p>Costs are estimated below:</p> <p>Junior barrister: between £12,000 to £15,000+VAT plus consultants (plus some costs for planning specialist's support)</p> <p>The Planning Specialist we have previously been working with around £9,000</p>	

	Attendance at the inquiry- £600 per day (or part thereof) Preparation of Statement of Case- fixed fee of £600 Preparation of Proof of Evidence- fixed fee of £1800 Any additional work would be charged for on a time spent basis, at £90 per hour, and this would cover discussions with the PC as client on strategy and approach, attendance at case management meeting, review of others statements of case and proofs of evidence, review of the statement of common ground, and all other time spent in preparation for cross examination of the appellants witnesses.	
45/24	5. AOB None	
46/24	6. DATES OF FORTHCOMING MEETINGS OF THE COMMITTEE	
	Full Parish Council Meeting – 19th February 2024 – Pavilion 7:30pm Planning Committee Meeting – 12th March 2024 – Pavilion 7:30pm Services & Amenities Meeting – 11 th March 2024 – Pavilion 9:30am	

There being no other business the Chair closed the meeting at 19:15

Signed as a true record of the meeting, and approved at the Full Parish Council Meeting on the 19th February 2024.

Signed.....

Chair